

INFORMATION TO THE INTERESTED PARTY ON THE TREATMENT OF HIS PERSONAL DATA

RETURNS PURSUANT TO ART. 13-14 of the EU Reg. 2016/679

We inform you that we will treat your personal data according to principles of correctness, lawfulness, transparency and protection of your privacy and your rights and we inform you of the following:

The Data Controller is _____
email _____

The Data Processor is _____
email _____

Type of data processed

The processing concerns the following data:

- » Identification data

- » Contact details (e-mail, phone numbers, social media, etc.)

- » Bank / tax data

- » Audio recordings / video surveillance

- » Genetic data

Purpose of the processing

The processing is carried out for the following purposes:

- » Correct and complete execution of the contract and related obligations;

- » Fulfillment of legal obligations imposed by current legislation;

- » Fulfillment of tax and fiscal obligations;

- » Marketing activities;

- » Customer satisfaction;

- » Customer information activity



Legal basis of the processing

The legal basis of these treatments is the fulfillment of the services inherent to the established contractual relationship, the respect of legal obligations and the legitimate interest to carry out treatments necessary for such purposes

To whom the data is communicated

Data for the purposes of processing may be disclosed to:

- » Third-party suppliers of our company;

- » Third-party customers of our company;

- » Banking Institutions, to Tax Authorities, to Bodies responsible for checking tax compliance, to lawyers and to Justice Bodies;

- » Service providers;

- » Authorities and / or public bodies;

The communication and the transfer of data can also take place against one or more subjects operating outside the national territory and also outside the territory of the European Union.

Consequences of failure to communicate data

We inform you that, in consideration of the purposes of the treatment as described above, the provision of data is mandatory and their failure, partial or incorrect conferment may have, as a consequence, the impossibility to perform the contractual services. Consent relating to the dissemination of data for marketing purposes and the sending of advertising material is not mandatory, but only optional.

If the person concerned is under the age of 16, the processing must be authorized by the holder of parental responsibility, for which the identification data will be acquired and a copy of the identification documents.

Processing methods

The processing will be carried out both with manual and computerized and telematic tools with organization and processing logics strictly related to the aforementioned purposes and in any case in order to guarantee the security, integrity and confidentiality of data in compliance with organizational, physical and logics required by current regulations.

Your data may be stored both on paper and electronically.

Your data are not subject to disclosure or to any fully automated decision-making process, including profiling.

Data retention

Personal data is kept for the entire duration of the contract and for the ten years following the issue of the last invoice, unless otherwise required by law.



Exercise of your rights

You may at any time write to the data controller and data processor to exercise the rights:

- » Access to your personal data;
- » To obtain the correction of your personal data if incorrect;
- » To obtain the cancellation of your personal data in the cases referred to in art. 17 GDPR;
- » To obtain the limitation of the treatment within the limits of the art. 18 GDPR;
- » To use data portability pursuant to art. 20 GDPR;
- » To oppose the processing in the cases provided for by art. 21 GDPR;
- » Not to be subjected to automated processing as required by art. 22 GDPR;
- » To withdraw consent, where applicable: the withdrawal of consent does not affect the lawfulness of the processing based on the consent given before the revocation;
- » To lodge a complaint with the supervisory authority (Privacy Guarantor).

Information updated to the date of _____

THE CONTROLLER _____

